

Tyldesley Distribution Services Ltd
 Mort Lane, Tyldesley
 Manchester, M29 8PF
 Tel: 0161 703 8523
 Fax: 0161 703 7865
 Email: office@tdsltd.com



Application Form

Position Applied for					
Prepared to work	please tick	Full time	Part time	Shifts	Nights

Personal Details

Mr	Mrs	Miss		
Surname			Forename(s)	
Address				
Postcode				
Phone Contacts	Home		Mobile	
National Insurance Number				

Driving Licence and Entitlements

What current licence categories do you have? Please tick					
None	B	D	D1	C	C1
C1+E	C+E				
What endorsements do you have, including previous disqualification(s), or are you awaiting prosecution for any driving offences. Please give details.					

Training

Have you received any training recently eg ADR Certificate, CPC, First Aid, Fork Lift Truck Operation, Manual Handling. If yes, please give details and dates when training took place, and expiry dates of any certificates.

Criminal Record

Please note any criminal convictions not spent under the Rehabilitation of Offenders Act 1974?

Please note any involvement with, either directly or indirectly, any investigation or prosecution by the Home Office or HM Customs & Excise?

Please note that all licence and vocational entitlements will be examined and verified with DVLA if offer of employment is made.

Referees

Please provide names, addresses and contact details of two referees, one of which should be your current or most recent employer. Referees should not be members of your family.

Name		Name	
Address		Address	
Occupation		Occupation	
Tel No.		Tel No.	

Data Protection

The information you have provided in completing this application form will be used to process your application for employment. The company will keep the information you have supplied confidential and will not divulge it to third parties, except where required by law, or where we have retained the services of a third party representative to act on your/our behalf.

AUTHORISATION : I have read the Date Protection notification and understand and agree to the use of my personal data in accordance with the Data Protection Act 1988.

SIGNED: DATE:

Education

Schools attended from age 11	Approximate dates From To	Examinations – Subjects and grades
Further education, college or training	From To	Examinations – Subjects and grades

Employment Record – use extra paper if necessary

Date From/To	Name & address of Employer	Position Held	Current / Last salary	Main Duties & responsibilities	Reason(s) for leaving

General and Declaration

If you are offered this position, do you intend working in any other capacity, including non-transport related work and paid voluntary work eg retained fire fighter or Territorial Army? **YES / NO**. If yes please provide details

In order to comply with the provisions of the Immigration and Asylum Act 1997, all successful applicants will be required to provide their birth certificate, passport and/or Home Office Registration document in order to ensure eligibility to work in the UK.

I can confirm that the information given on this form is true and correct. I accept that any false statement or deliberate omission may result in this application being rejected, or if employed, I may be dismissed.

SIGNED: DATE: